



Consent Form
For a single letter of recommendation

I give my permission to _____ (MSU school official) to write a letter of recommendation to (name, title, and complete mailing address of recipient):

Name: _____

Title: _____

Organization: _____

Mailing Address: _____

City, ST, ZIP: _____

I give permission to include my grades, GPA, courses taken, and any other information from my academic transcript.

Check the box next to the appropriate sentence below (check only ONE box)

I waive my right to review a copy of this letter at any time in the future.

I reserve my right to review a copy of this letter at any time in the future.

Student Signature: _____

Printed Student Name: _____

Student NetID: _____

Date: _____

Note: Statements in a recommendation that are based on the faculty member's personal observations about a student do not require a written release from the student. Directory information may be included in a recommendation unless the student has requested non-disclosure of directory information. MSU directory information is published in the MSU Catalog and Office of the Registrar section online.

School officials should retain a copy of this permission form.