

Jabs Bachelor of Science in Business
Accounting Worksheet 2025-2026

Fall

Spring

1st Year

_____ BGEN 104US – Bus & Eship Seminar	3
<small>BGEN 104US preferred; any US core satisfies requirement</small>	
_____ M 121Q-College Algebra	3
<small>Students with math placement level 400+ are exempt</small>	
_____ ECNS 101IS- Econ Way of Thinking	3
_____ University Core	3
_____ University Core	3
	<u>15</u>

_____ BGEN 204-Business Fundamentals	3
_____ ACTG 201 – Prin of Acct I	3
_____ STAT 216Q – Intro to Stats	3
_____ WRIT 101W – College Writing	3
_____ University Core	<u>3</u>
	<u>15</u>

- Explore minors
- Plan ahead for study abroad
- Check your non-bus/non-econ elective count

Year 2

_____ BMIS 211 – Data Analytics I	3
_____ BMGT 205 – Prof Bus Comm	3
_____ ECNS 204IS – Microeconomics	3
_____ University Core	3
_____ University Core	<u>3</u>
	<u>15</u>

_____ ACTG 202 – Managerial Acct	3
_____ ACTG 223- Prin of Fin Acct II	3
_____ BMGT 240IS – Bus Analytics	3
_____ ECNS 202 – Macroeconomics	3
_____ Interdisciplinary Elective	<u>3</u>
	<u>15</u>

- Transition from Office of Student Services Advisors to Faculty Advisor
- Explore internship opportunities

Year 3

_____ ACTG 327 – Inter Acct I	3
_____ BFIN 322 – Finance	3
_____ BMGT 335 – Mgmt & Org	3
_____ BMIS 312 – Data Analytics II	3
_____ Interdisciplinary Elective	<u>3</u>
	<u>15</u>

_____ ACTG 328 – Inter Acct II	3
_____ ACTG 321 – Acct Info Sys I	3
_____ BMGT 322 – Operations Mgmt	3
_____ BMKT 325 – Marketing	3
_____ Interdisciplinary Elective	<u>3</u>
	<u>15</u>

- Submit Pre-Graduation Worksheet (PGW)
- Check total credit count

Senior Year

_____ ACTG 401 – Fed Tax	3
_____ ACTG 410 – Cost Acct I	3
_____ ACTG 415 - Gov't Acct	3
_____ BGEN 361 – Business Law	3
_____ Free Elective	<u>3</u>
	<u>15</u>

_____ BGEN 499 – Sr Strategy Seminar	3
_____ ACTG 411R – Auditing I	3
_____ ACTG Elective _____	3
_____ Free Elective	3
_____ Free Elective	<u>3</u>
	<u>15</u>



Know Your Degree Requirements:

University:

- University Core
- 42 Upper-Division (300-400 level) Credits
- 120 Total Credits
- 2.00 Cumulative MSU GPA

Jabs:

- Required Business Courses
- Option (ACTG) Specific Required Courses
- 1 ACTG Elective
- 9 credits Interdisciplinary Electives

University Core [1 course in each category]

- US** [University Seminar] = BGEN 104US
- W** [Writing] = WRIT 101W
- Q** [Quantitative Reasoning] = STAT 216Q
- D** [Diversity]
- CS** [Contemporary Issues in Science]
- IN** [Natural Science]
- IA/RA** [Art]
- IH** [Humanities]
- IS** [Social Science (IS)] = ECNS 101IS
- R** [Research] = ACTG 411R

Interdisciplinary Electives: 9 credits of electives outside of business, economics and agriculture business, any level (100-400). May not double count with University Core or lower-level business degree requirements (e.g. M 121Q, STAT 216Q, ECNS 101IS, etc.)

1 Accounting (ACTG) Elective (3 credits):

- ACTG 431-Income Tax Assist [VITA] (Spring only)
- ACTG 421 – Data Analytics for Acct (usually Spring)
- ACTG 441 – Fin State Only (usually Fall & Spring)
- ACTG 498 – Internship (Fall, Spring & Summer)

Advising Info

Here's what you need to know:

Academic Planning is ESSENTIAL for timely graduation.

Grades of 'C-' or better are required for pre-requisite & required courses in majors, minors, and for all university core requirements. 2.0 cumulative GPA is required to graduation from MSU.

Plan for pre-requisites; they are enforced:

- You can see pre-requisites in DegreeWorks or in the online course catalog
- The computer WILL NOT let you register for a course for which you don't have the pre-requisite.

Key Accounting Pre-Req Sequences:

*ACTG 223 → ACTG 327 → ACTG 328 → ACTG 411R

*BFIN 322, BMKT 325, BMGT 335, BMIS 312, BGEN 361 & BMGT 322 → BGEN 499

You get electives; use them wisely! Recommended electives:

Interdisciplinary Electives:

- 9 credits outside of business, economics & agriculture business
- Can be any level (100-400)
- Must be in addition to University Core
- Use DegreeWorks to track your progress
- Don't leave them until your senior year!



120 total credits are required to graduate from MSU (in any major). Use DegreeWorks to count your credits. Most Business majors need a handful of **free electives to reach 120 total credits.**

Residency Policies:

- **Jabs:** Of the upper-division credits required for business students, at least 18 credits and BGEN 499 (3 credits) must be taken at Jabs.
- **MSU:** 23 of your last 30 credits must be taken at MSU (does not include study abroad).

Jabs Advising FAQs:



How does advising in Jabs work?

- New students (1st year & transfer) and all 1st & 2nd year students are advised by professional advisors in the Jabs Office of Student Service (OSS).
- As students move into year 3 & 4 they transition to a faculty advisor.
- All students work with Jabs Office of Student Services to apply for graduation and have their degree certified. See below.

**Need to meet with an advisor?
We have appointments
& drop-in advising!**



You have to APPLY to graduate!

1. Submit pre-graduation worksheet (PGW) signed by your advisor one year prior to graduation.

Spring grads = May 1; Fall grads = Dec 1 of the previous year!

2. Your degree is certified by the Jabs certifying officer = confirm you are on track for graduation & enter certification note in DegreeWorks.

3. You apply for graduation in MyInfo. Application is 'unlocked' by the DegreeWorks certification note.



Ready to graduate? Here's the PGW form:

Questions? Need Help?

Jabs Office of Student Services

business@montana.edu; 406-994-4681

Jabs Hall Room 124

www.montana.edu/business/current-students/student-services/