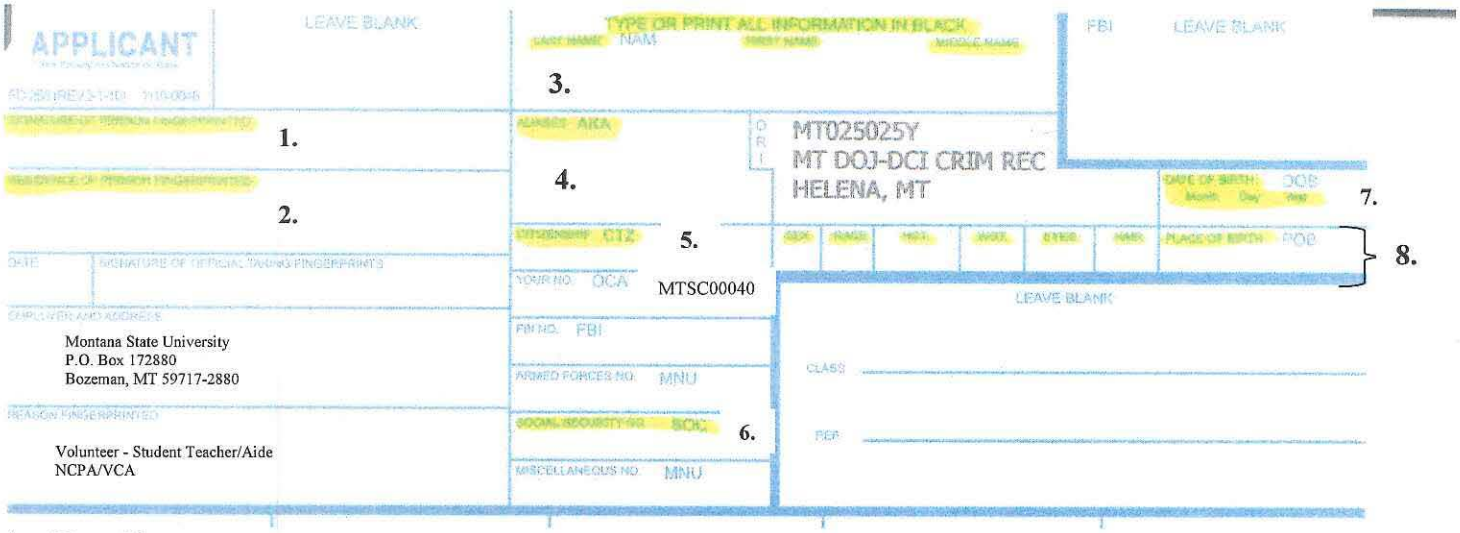
HOW TO COMPLETE FINGERPRINT CARD

Be sure the following highlighted information is completed on the applicant fingerprint card. The Department of Justice specifically requests the items be filled in as listed below: #1 – 8.



1. Your Signature

2. Current Address: Full Street Number & Street, City, State, Zip

3. Your Full Name. Ex: Robinson, Marilyn S.
   Print your name clearly to ensure it's spelled correctly during processing.

4. Aliases: Maiden Name, or any other names previously used. No need to list nicknames (i.e., Liz for Elizabeth, or Jack for John, etc.)

5. Citizenship: USA or Foreign Country of citizenship

6. Social Security Number: 123-45-6789

7. Date of Birth: mm/dd/yyyy

8.

SEX	RACE	HGT	WGT	EYES	HAIR	Place of Birth
M = Male	I = American Indian or AK native	Digits only:	Use 3-digits	Black = BLK	Bald = BLD	State or Country you were born.
F = Female	A = Asia or Pacific Island, India	5' 7" = 507	95# = 095	Blue = BLU	Black = BLK	
U = Unknown	B = Black	Unknown = 000	186# = 186	Brown = BRO	Blond = BLN	
	W = White, Caucasian			Gray = GRY	Brown = BRO	
	U = Unknown			Green = GRN	Gray = GRY	
	Hispanic = use most similar race code			Hazel = HAZ	Orange = ONG	
				Multicolor = MUL	Purple = PLE	
				Unknown = XXX	Red/Auburn = RED	
					Sandy = SDY	
					White = WHI	
					Unknown = XXX	