



OCHE is allowing for mid-year additions and updates to the Academic Program Plan. In the past the plan was reviewed, additions added and approved on a yearly basis only. Attached is the current plan approved and posted by OCHE. As per the previous process, please use the attached plan to make any changes. Please either use track changes or make changes in a different color so that they can be easily identified. Any additions need to be accompanied by a one-paragraph description.

Please forward your additions to Julie Heard, jheard@montana.edu by December 3, 2018. If your college is not making any changes, please also notify Julie of such by December 3, 2018.

Please feel free to give me a call if you have any questions.

Good Afternoon Colleagues:

Based on the feedback Deputy Commissioner Tessman and I received during our CAO meeting in Billings, we are implementing an option to update 3-year academic program plans mid-year.

You may find current [academic program plans here](#).

- Affiliate campuses, please submit updates along with a one-paragraph description of any additions to your flagship Provost by **December 3rd**.
- Flagship Provosts and Community Colleges, please submit plans to me at jthiel@montana.edu by **December 14th**.
- OCHE will review plans and draft an overview memo for discussion by CAOs during the month of January.

The addition of mid-year updates to 3-year plans is reflected in the [Academic Affairs Handbook](#).

Kind Regards,

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