

**RECOMMENDED MONTANA STATE UNIVERSITY  
TARGET SPACE GUIDELINES  
2006**

AREA	NATIONAL STANDARD (SQ. FT.)	MSU PRACTICAL OFFICE (SQ. FT.)
College Dean	300-375	200-250
Chairman / Director	190-230	170-190
Associate Dean or Equivalent Position	170-200	170-190
Department Head	170-200	170-190
Other Administrative Officers, Associate / Assistant Directors, Etc.	120	120
Executive Administration Professional and Reception Space	180	160
One Admin Professional - Chairman, Director, Department Head Office	150	120
Two Admin Professionals - Department Head Office	200	180
Three or more Admin Professionals in one area	80 each	75 each
Faculty Office, Single	110-120	110-120
Faculty Office, Double	170-200	150-170
Graduate Teaching Assistant (Cubical Space)	60-75	36-40