

University Council Minutes
Wednesday, December 5, 2012
8:30 - 10:00 am
233 SUB

Kiah Abbey, Brian Rossmann for Kenning Arlitsch, Daniel Adams, Kregg Aytes, Matt Caires, Tom Calcagni, Tracy Ellig, Chris Fastnow, Peter Fields, Robert Carson for Carl Fox, Rolf Groseth, Bob Hawks, Ron Larsen, Terry Leist, Paula Lutz, Jill Martz, Helen Melland, Martha Potvin, Jim Rimpau, Nora Smith, Leslie Taylor, Allen Yarnell

I. Call to Order

Provost Potvin called the meeting to order.

II. Approval of Minutes of November 7, 2012

The minutes were approved as read.

III. Old Items

- A. Background Checks and Program Information for University-Sponsored Programs for Children and Youth
Leslie Taylor, Legal Counsel

Legal Counsel Taylor had not received any comments. The vote was unanimous to approve the Background Checks and Program Information policy.

IV. New Items

- A. Student Electronic Communications Policy
Leslie Taylor, Legal Counsel

Legal Counsel Taylor discussed and made some clarifications about the Student Electronic Communications Policy. Discussion. The policy will be posted for 30 days and will be voted on in January.

- B. Proposed Revisions to Donated Sick Leave Policy
Dennis Defa, Chief Human Resources Officer

Susan Alt presented on behalf of Dennis. Task Force members Lisa Buss, Sara Rushing and Paula Lutz joined. Discussion. The policy will be posted for 30 days and will be voted on in January. New policy will take effect February 1, 2013.

V. Information Items

A. Year of Engaged Leadership

Martha Potvin, Provost & VP Academic Affairs
Carmen McSpadden, Director, Leadership Institute

Provost Potvin presented. This is the engagement portion of the Strategic Plan.

B. MSU-Billings Strategic Plan

Mark Pagano, Provost

Provost Pagano presented. Core themes of this plan are on the agenda for approval during the Board of Regents' January meeting in Helena.

VI. Updates

Chancellor Groseth spoke to affordability, extending flat spot of 12 and above credits, aligning with transferable core classes.

Athletics Director Fields announced town hall meeting tomorrow and Friday night's playoff game.

Dean Caires told of evening's DeStress Fest, an effort to help of students and stressful time of the semester, encouraging all to tell students to ask for help. As the new chair of PTAC he announced the parking and transportation open forum today.

ASMSU President Abbey reported on substance abuse meeting this week, legislative luncheon on Friday, etc. She also reported on Good Neighbor Committee with City and two events for Fall, 'How to Live Off-Campus Respectfully' and 'Party Etiquette'. She went on to say both she and VP Murdock will be doing 360 reviews of themselves.

Staff Senate Chair Van Horn noted they are working on overhauling bylaws. He also reported he is now vice chair of MUSSA.

Assistant Provost Larsen reported on Graduate School activities. Penalty for early registration has been removed, etc.

Assistant Provost Larsen also reported for the Provost's Office noting assessment being hit hard. Core Committee is reworking outcomes - new outcomes that can be measured.

Extension Director Martz noted 4-H special on PBS is being shown regularly, thanking MSU and UM for working so well together. The Friend of Extension

Award will be going to both schools. Their strategic plan will be ready in January.

Senator Hawks noted reorganization of legislature and committees. Healthcare and K12 will once again be large items on agendas. He urged MSU to identify students, alumni across the state to make contact with their local state representatives.

Faculty Senate Chair Neumeier spoke to the transition of evaluation of curriculum to Faculty Senate and thinks this is working well. Interested in hearing more about optional retirement program. Facilities Services Butler has worked with them to develop info sheet in hopes of improving campus relations.

Professional Council Chair Smith noted work on parking solutions and Year of Engaged Leadership.

University Communications Executive Director reported working on training plan for branding standards.

Executive Officer Yarnell spoke as to his role as chair of the Romney Renaissance, noting hoping to finalize space allocations in January.

VP Leist noted parking forum today and poor attendance at yesterday's parking forum.

Provost Potvin reported Deans are working academic plan and presenting next week.

Institutional Equity Director Letendre noted Title IX online training is almost ready. Will use MSUToday, Deans/Dept Head/Director listserv, etc, to distribute. She went onto say her office is no longer handling any HR paperwork.

The meeting adjourned at 10:25 am.